

# THE MacLEAN METHOD of WRITING

By H. B. MacLEAN



## PRACTICE

**C**OMPENDIUM NUMBER  
For Fourth and Fifth-Year  
Pupils  
———— (Grades IV. and V.) ————

# 4

*Containing Copies for Study, Grade Standards, and Space for  
Recording the Pupil's Progress in Handwriting*

NAME OF PUPIL \_\_\_\_\_

SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

B.C.

372.51

M 163

v.4

## *A Letter to You from Mr. MacLean*

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Provincial Normal School,  
Vancouver, B. C.

Dear Pupil:

You are now entering upon your fourth year at school. You will learn many new things during the next two years. You will not learn many new things in Writing, but you should learn to write much better and more rapidly.

A few new letter forms are shown in this Compendium. You may use these forms in your writing if you prefer them to the ones you learned in the lower grades. Learn to make one form well.

Use a free, gliding movement in all your written work and you will become a good penman. Always sit in a correct, healthful position.

This book must last you for two years. Take good care of it.

I wish you success.

Yours sincerely,

*H. B. MacLean*

P.S. Before writing in this Compendium please study the instructions on Page 1. There is an index to this Book on Page 48.

# How To Use This Practice Compendium

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This Compendium is to be used for two years.

Grade IV. pupils will write in lines marked Grade IV., only.

Grade V. pupils will write in lines marked Grade V.

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- (1) One, or two, lines in this Compendium is enough for ONE complete lesson.
- (2) Study the form of the drills, letters, words, and sentences.
- (3) Practise these on extra sheets of paper about five inches wide and eight inches long. One of these sheets is enough for a lesson.
- (4) Place this extra sheet on your open Compendium while you practise.
- (5) Compare what you have written with the forms in this Compendium.
- (6) After you have had this practice, write the lesson as well as you can in this Book. While in Grade IV., write in spaces marked Grade IV.; in Grade V. use the spaces marked Grade V. See how much improvement you can make in the year.
- (7) Try to write each line a little better than the one before, and each page better than the preceding one.
- (8) Keep this Compendium neat and clean.
- (9) Do not be satisfied until you can write as well as the Grade Standards shown on pages 44 and 45.
- (10) Always sit in good position, hold your pen correctly, and write with freedom. Study the pictures on pages 3 and 4.
- (11) Study and practise quite often the forms of letters and figures shown on page 5.
- (12) Always write on the baseline.

The pupil should always write on the baseline as follows.

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*A man can run a race.*

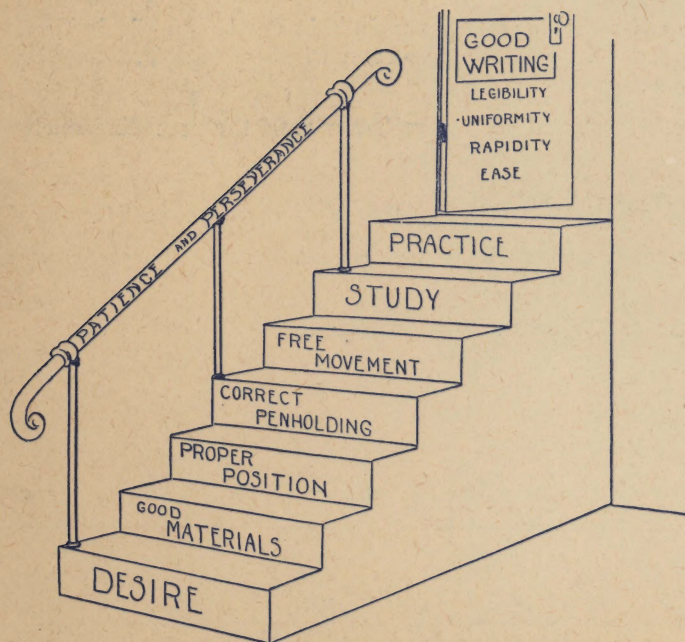
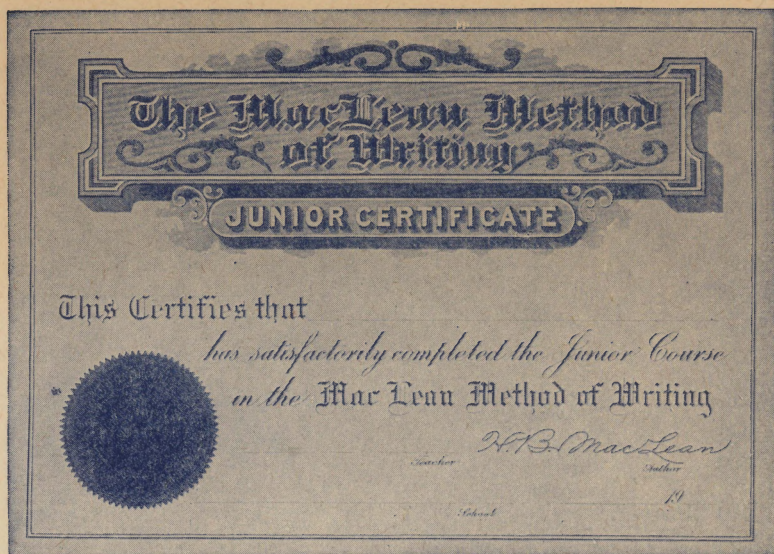
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v. 4

## MacLEAN METHOD JUNIOR CERTIFICATE

If you climb the stairs to Good Writing, you may win a Junior Certificate. It is much larger than this picture. Your writing must be as good as that shown on page 45.



THE STAIRS TO GOOD WRITING

There is no elevator to Good Writing. You must climb the stairs.

These stairs have names, as follows:—

- Desire**—You must wish to write well.
- Good Materials**—Use good ink, good paper, good pen nibs, and a good penholder.
- Proper Position**—Always sit in a good position.
- Correct Penholding**—Study the pictures on page 4.
- Free Movement**—Glide on the finger nails.
- Study**—the forms in this Compendium.
- Practice**—Work hard and you will succeed.

See the strong railing called **Patience** and **Perseverance**.

“If at first you don’t succeed,  
Try, try again.”

# *A Good Position for Good Writing and Good Health*

## STUDY THESE PICTURES



Feet flat on the floor—Left foot slightly ahead of the right—Back straight—Head up—Right arm resting on the desk.



Paper placed on an angle—Pen held lightly—Left hand to hold and move the paper — Back straight—Head up.



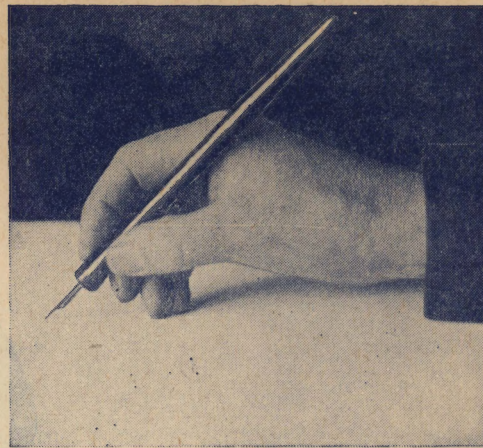
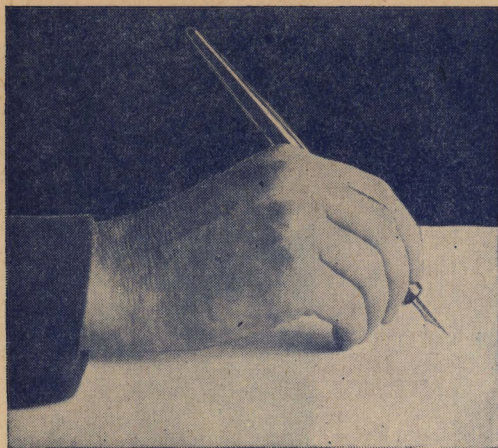
Left foot ahead of the right—Back straight—Head up—Left elbow **on** the desk—Body leaning forward.

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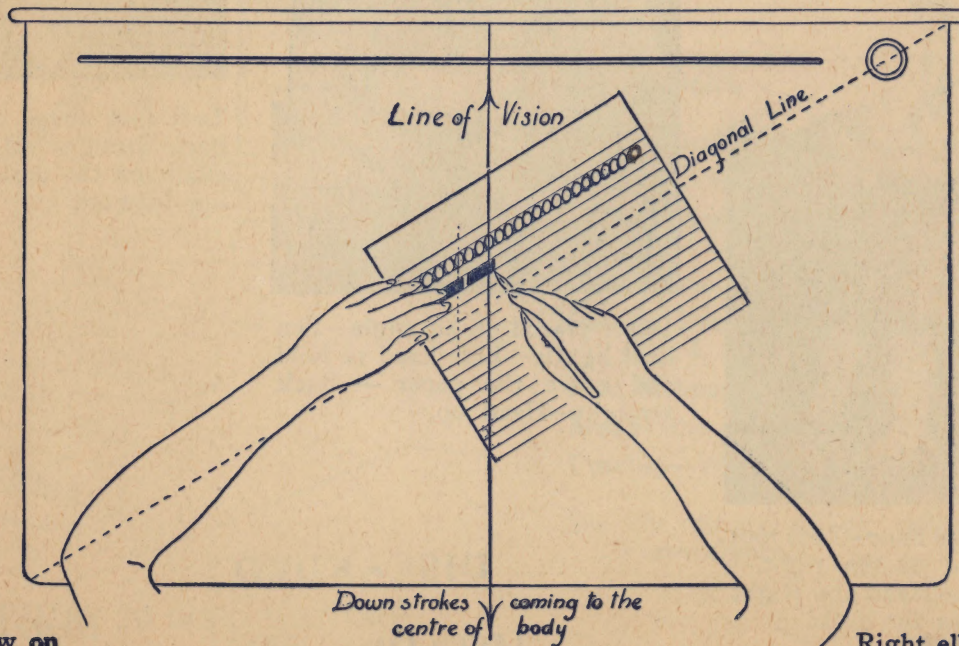
## HOW TO HOLD YOUR PEN — STUDY THESE PICTURES

Hold your pen lightly. Curve your fingers. Keep them together. Keep your wrist off the desk. Let your hand glide on the finger nails of the last two fingers.



## HOW TO HOLD YOUR PAPER

Study  
this  
drawing



Hold  
your  
paper  
and  
arms  
as  
shown

Left elbow on  
the desk.

Right elbow slightly  
off the desk.

THE MacLEAN METHOD ALPHABET AND FIGURES

A B C D E F G H I J K L

M N O P Q R S T

U V W X Y Z

a b c d e f g h i j k l

m n o p q r s t

u v w x y z

1 2 3 4 5 6 7 8 9 0

1 2 3 4 5 6 7 8 9 0

---

The quick brown  
fox jumps over the  
lazy dog.

Study the letters, figures, and words on page 5. Write them on your practice paper. Then write what is on page 5 in this space. Sign your name and write the date. Several times during the year, write this page again, and compare your writing with this. Near the end of the school year, write the same thing on page 7. Compare this with page 6 and see how much your writing has improved during the year.

**A SAMPLE OF MY WRITING—AT THE BEGINNING OF GRADE IV.**

NAME OF PUPIL ..... Date.....

**A SAMPLE OF MY WRITING—AT THE END OF GRADE IV.**

(See page 6)

NAME OF PUPIL ..... Date.....

Study the letters, figures, and words on page 5. Write them on your practice paper. Then write what is on page 5 in this space. Sign your name and write the date. Several times during the year, write this page again, and compare your writing with this. Near the end of the school year, write the same thing on page 9. Compare this with page 8 and see how much your writing has improved during the year.

**A SAMPLE OF MY WRITING—AT THE BEGINNING OF GRADE V.**

A B C D E F G H I J K L  
M N O P Q R S T U V W X Y Z  
a b c d e f g h i j k l m n  
o p q r s t u v w x y z  
1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0  
The quick brown fox jumps  
over the lazy dog.

NAME OF PUPIL

Clarence Davies

Date

Sept 11, 1935

A SAMPLE OF MY WRITING—AT THE END OF GRADE V.

(See page 8)

A B C D E F G H I J K L  
M N O P Q R S T U V W  
X Y Z

a b c d e f g h i j k l  
m n o p q r s t u v w  
x y z

1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0

The quick brown fox jumps  
over the lazy dog.

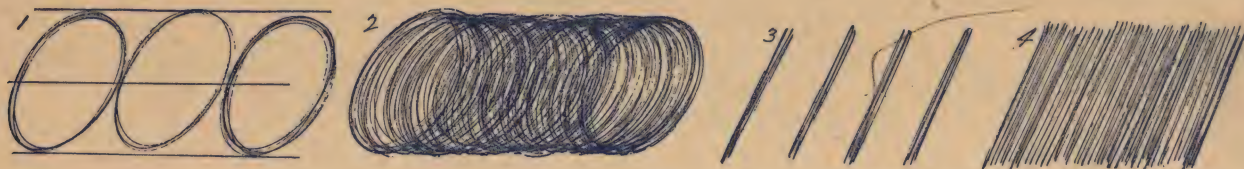
NAME OF PUPIL

Clarence Davies

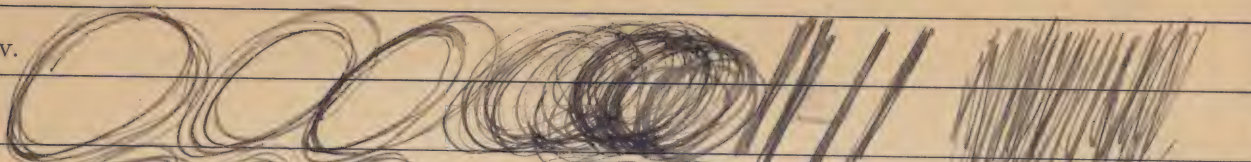
Date

June 19, 1936

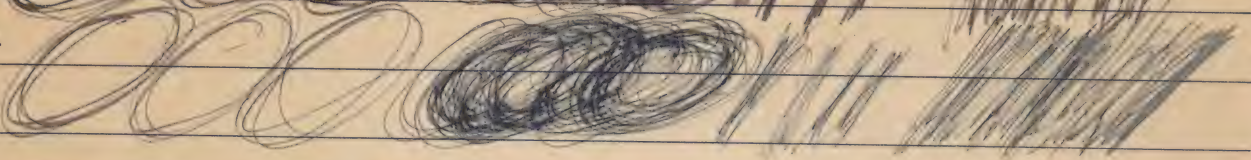
Make all downward strokes towards the centre of the body. Move the paper leftward with the left hand.



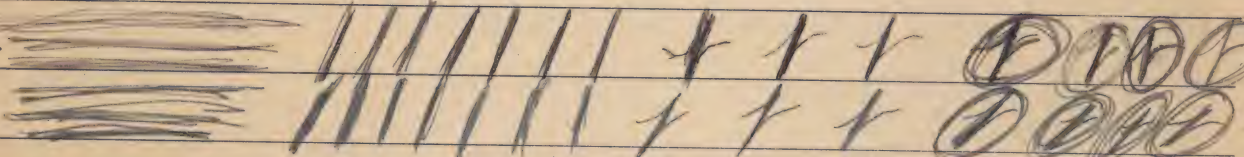
Grade IV.



Grade V.



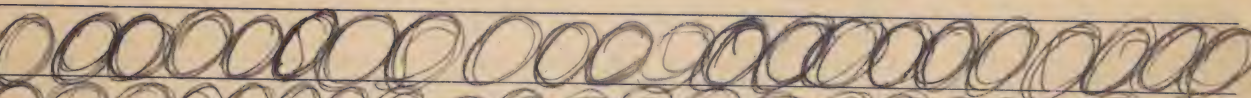
Grade IV.



Grade V.



Grade IV.



Grade V.



These are good exercises to develop a gliding, lateral movement. Aim for uniformity in size, slant, and spacing.

<sup>10</sup> *llllllllll*

*llllllllll*

Grade IV.

*llllllllll*

*llllllllll*

Grade V.

*llllllllll*

*llllllllll*

<sup>11</sup> *ooooooo*

*ooooooo*

Grade IV.

*ooooooo*

*ooooooo*

Grade V.

*ooooooo*

*ooooooo*

<sup>12</sup> *nnnnnnnn*

Grade IV.

Grade V.

*nnnnnnnn*

*nnnnnnnn*

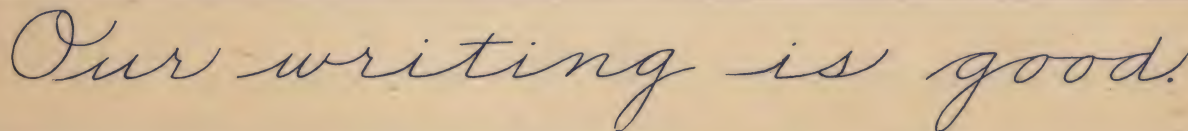
Let your hand glide on the nails of the last two fingers. Keep your wrist up. Write on the baseline.

## A PRACTICE LESSON

This page shows you how to arrange a practice lesson on a capital letter  
before writing in this Compendium.

1. Write about one line of each drill. Count quietly as you write. Hold your pen lightly and write freely.
2. Study the form of the letter in this Compendium. Then place your practice paper over it and write one line of letters.
3. Compare your letters with those in this book and see where you can improve.
4. Now write several more, always trying to do better.
5. Next study the word, and practise it as you did the letter. Compare with the writing in the Compendium. Study the curves and the spacing between the letters in the words.
6. Then study and practise the sentence.
7. Lastly, write your very best in the spaces in this Compendium. Note the spaces for Grades IV. and V. respectively.

**ALWAYS WRITE ON THE BASELINE.**



The O is developed from the left oval. Curve the finishing stroke. Count 1, 2. Study the large form.



Grade IV.

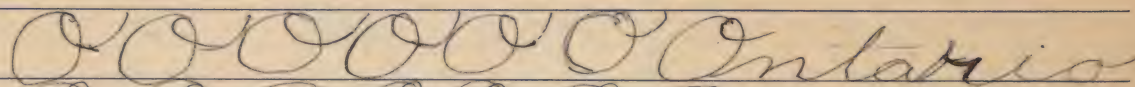


Grade V.

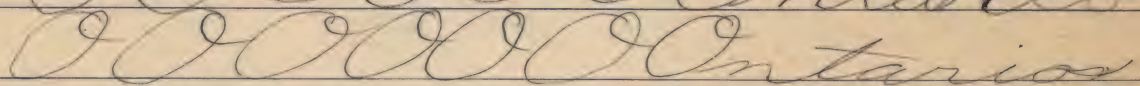


o o o o o o o Ontario

Grade IV.



Grade V.



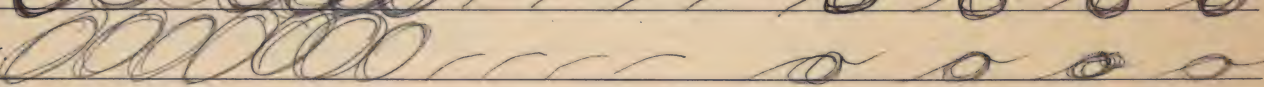
The small o is also developed from the left oval. Count 1, 2, 3. Strive for uniformity in the group drill.



Grade IV.

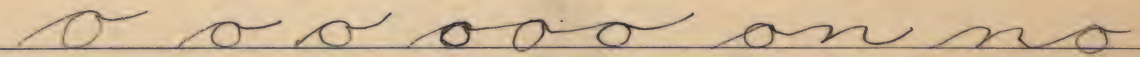


Grade V.



o o o o o o on no

Grade IV.



Grade V.



Always write on the baseline.

Let your right hand glide on the nails of the last two fingers. This will help to make your writing smooth. Study page 4.

*On the fingers we glide.*

Grade IV. *On the fingers we glide.*

Grade V. *On the fingers we glide.*

The C is a left-oval capital. Study the large form. Count 7 for the exercise and 2 for the letter. Finish high.

*OOOOOO O O O O C C C C*

Grade IV. *OOOOOO O O O O C C C C*

Grade V. *OOOOOO O O O O C C C C*

*C c c c c c c Canada*

Grade IV. *C C C C C C Canada*

Grade V. *C C C C C C Canada*

Notice the hook in the small c. Make a good overturn starting stroke and finish with an underswing. Count 1, 2, 3.

HALF-SPACE HIGH

*cccccccccccccccccccc*

Grade IV. *cccccccccccccccccccc*

Grade V. *cccccccccccccccccccc*



The small *a* is an overturn letter. See the dotted lines. Count 1, 2, 3. Study the curves in the word "am."

→ HALF-SPACE HIGH *a a a a a a a a a a*

Grade IV. *a a a a a a a a a a*

Grade V. *a a a a a a a a a a*

QUARTER-SPACE HIGH *A a a a a a a a a a*

Grade IV. *a a a a a a a a a a*

Grade V. *a a a a a a a a a a*

*am am am am am am am a*

Grade IV. *am am am am am am a*

Grade V. *am am am am am a*

The *E* is a left-oval capital. Commence it with a dot. See the horizontal loop. Count 7 for the exercise and 3 for the letter.

*O O O o o o o E E e e*

Grade IV. *O O O o o o o E E e e*

Grade V. *O O O o o o o E E e e*

Make all capital letters about three-quarters of a space, and the minimum letters about one-quarter of a space high.

*E* 1 2 3

*E E E E E E E Ella*

Grade IV.

*E E E E E E Ella*

Grade V.

*E E E E E Ella*

The small *e* is one-quarter of a space high. Always loop an *e*. Count 1, 2, 3. Watch the finishing stroke.

*o o o o o* *e e e e e* *oe oe*

Grade IV.

*o o o o o* *e e e e e* *oe oe*

Grade V.

*o o o o o* *e e e e e* *oe oe*

*ice* 1 2 3

*e e e e e ice*

Grade IV.

*e e e e e ice*

Grade V.

*e e e e e ice*

*Every minute counts!*

Grade IV.

*Every minute counts!*

Grade V.

*Every minute counts!*

Write with freedom. Help your class win a High Honour Diploma. Your teacher will explain.

Practise push-and-pull and right-oval exercises for this letter. All capital letters are three-fourths of a space high.

ooo 888 p p p p

Grade IV. ooo 888 p p p p

Grade V. ooo 888 p p p p

p p p p p p p Put

Grade IV. p p p p p p p Put

Grade V. p p p p p p p Put

The small p is the same height as the t and d—one-half a space. Count 1, 2, 3. Study the spacing in the sentence.

ooooooooo ~~~~~ Op Op

Grade IV. ooooooooo ~~~~~ Op Op

Grade V. ooooooooo ~~~~~ Op Op

p p p p p p pen

Grade IV. p p p p p pen

Grade V. p p p p p pen

It takes Patience and Perseverance to learn to write well. Anything worth doing is worth doing well.

*Patience and perseverance pay.*

Grade IV. *Patience and perseverance pay.*

Grade V. *Patience and perseverance pay.*

The B has a dot finish. Notice the centre loop. Count 1, 2, 3, Dot. See how it is joined to the u in But.

*TTTTTTTTT 88888 B B B B B*

Grade IV. *TTTTTTTTT 88888 B B B B B*

Grade V. *TTTTTTTTT 88888 B B B B B*

*B B B B B B B But*

Grade IV. *B B B B B B But*

Grade V. *B B B B B B But*

The small b is made up of l and v. It is three-quarters of a space high. Notice the retrace at the arrow point.

*OOOOOOOOO l l b*

Grade IV. *OOOOOOOOO l l b*

Grade V. *OOOOOOOOO l l b*

Sit in the correct writing position. Keep your feet flat upon the floor, your back straight, and your head erect.

Study the large form of the *b*. Practise writing it about three-quarters of a space high. Write on the baseline.

*b* NOTE  
REFRACE  
1 2 3

*b b b b bbb bob*

Grade IV.

*b b b b bbb bob*

Grade V.

*b b b b bbb bob*

*Be sure to sit erect.*

Grade IV.

*Be sure to sit erect*

Grade V.

*Be sure to sit erect*

Finish the *R* downward with a flying finish. Count 1, 2, 3. Make the loop a little above the centre.

*OOOOOOOOOOOOOOOO RRR*

Grade IV.

*OOOOOOOOOOOOOOOO RRR*

Grade V.

*OOOOOOOOOOOOOOOO RRR*

*R RRRRRRRRRRR Run*

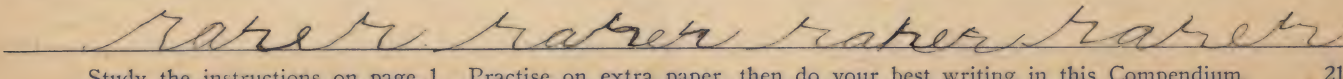
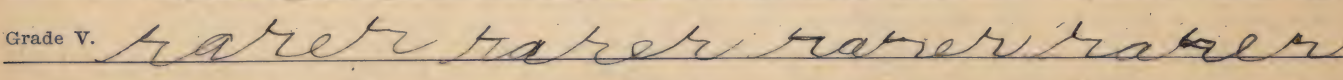
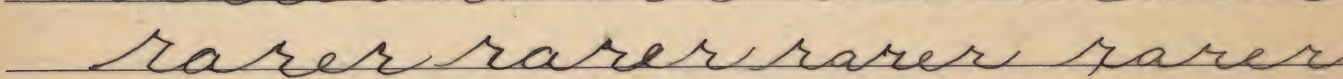
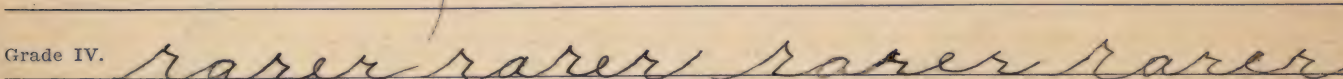
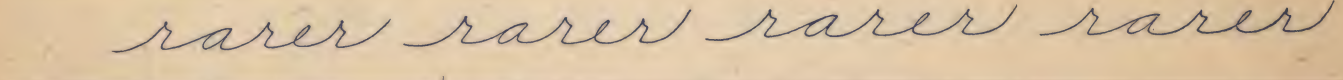
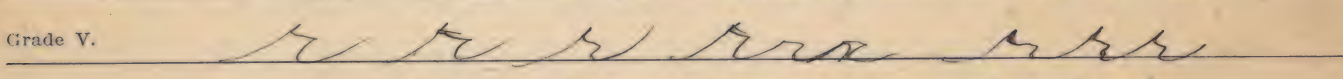
Grade IV.

*R RRRRRRRRRRR Run*

Grade V.

*R RRRRRRRRRRR Run*

Make the down stroke of the small *r* on the main slant. It is more than one-quarter, but not quite one-half a space high.



# Figures and Abbreviations

Figures must be made quickly, legibly and neatly. They should be made a little higher than the minimum letters. Study the forms of figures shown here and use them in your Arithmetic practice. The 6 is taller than the others and the 7 and 9 extend below the baseline. Practise the abbreviations shown here.

1 2 3 4 5 6 7 8 9 0

1 2 3 4 5 6 7 8 9 0

1 2 3 4 5 6 7 8 9 0

Grade IV. 1 2 3 4 5 6 7 8 9 0 Grade V. 1 2 3 4 5 6 7 8 9 0

2. 3. 5. 9.

\$ \$ \$ \$ \$ \$ \$

Grade IV.

Grade V. 2. 3. 5. 9. \$ \$ \$ \$ \$ \$ \$

% % % % % % %

% % % % % % %

Grade IV.

Grade V. % % % % % % % % % % % % % %

x x x x x x x x

@ @ @ @ @ @

Grade IV.

Grade V. x x x x x x x @ @ @ @ @ @

Co. & Co. & Co. Dr. Mr.

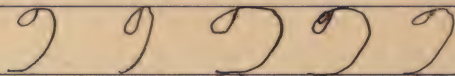
Practise the drills shown. Study the dotted lines and arrows. Make good curves. Finish *H* upward. Count 1, 2—3, 4.



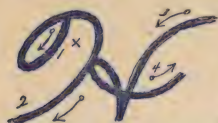
NOTE  
STARTING  
STROKE



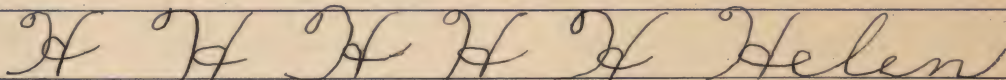
Grade IV.



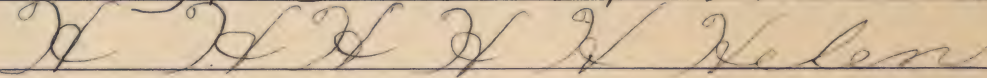
Grade V



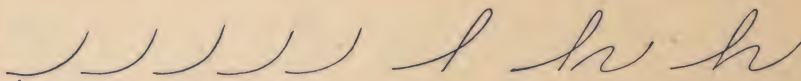
Grade IV.



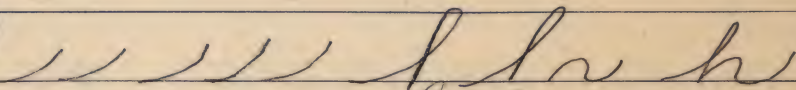
Grade V.



The small *h* is another upper-loop letter, three-quarters of a space high. It is made up of *l* and *n*. Count 1, 2, 3.



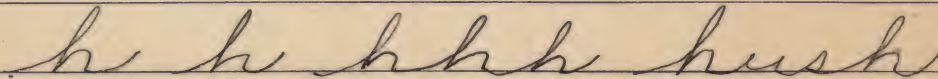
Grade IV.



Grade V.



Grade IV.



Grade V.



Use a free movement in your writing. All the best penmen do that. Study the forms in this book. Do not copy them.

Write lightly and smoothly. This gives your writing an artistic appearance, and prevents tiring.

Have you a light touch?

Grade IV.

Have you a light touch?

Grade V.

Have you a light touch?

The K is another loop-start letter. Count 1, 2-3, 4. Notice the centre loop and the double curves. Finish downward.

00000000 1 2 3 4 5 6 7 8

Grade IV.

00000000 1 2 3 4 5 6 7

Grade V.

00000000 1 2 3 4 5 6 7

K K K K K K K K Kirk

Grade IV.

K K K K K K K Kirk

Grade V.

K K K K K K K Kirk

The small k is also an upper-loop letter. Make the second downward stroke parallel to the first one. Count 1, 2 and 3.

00000000 1 2 3 k k

k k k k k k k k

Grade IV.

k k k k k k k k

Grade V.

k k k k k k k k

Study the slant and the spacing in this sentence. Always sit in a good position. Do your best at all times.

Keep your heads erect.

Grade IV.

Keep your heads erect

Grade V.

Keep your heads erect.

The T and F are very much alike. Count 1, 2, dot for the T, and 1, 2, dot, cross for the F.

O O T T T F F F F

Grade IV.

O O T T T F F F F

Grade V.

O O T T T F F F F

Tom Ted Fred Feb

Grade IV.

Tom Ted Fred Feb

Grade V.

Tom Ted Fred Feb

The t is a half-space letter and the same height as the d and p. The f is made up of l and q. See the i in the f.

O t t t t t h e t i t f

Grade IV.

O t t t t t h e t i t f

Grade V.

O t t t t t h e t i t f

Use good pens, good penholders, good paper, and good ink for best results in Writing.

Study the large forms of letters at the beginning of the lines, then write them the same size as the smaller forms.



f f f fff of if

Grade IV.

f f f fff of if

Grade V.

f f f fff of if

Find time to practise.

Grade IV.

Find time to practise

Grade V.

Find time to practise

M and N are loop-start capitals. Count 1, 2, 3, 4 for the M and 1, 2, 3 for the N. Keep the tops rounded.

M M M N N N M M M

Grade IV.

M M M N N N M M M

Grade V.

M M M N N N M M M

Mr. Miss Ned Nora M

Grade IV.

Mr. Miss Ned Nora M

Grade V.

Mr. Miss Ned Nora M

26. Turn to page 5 of this Compendium and find the capitals which have a right oval "loop-start." There are eleven of them.

Study the small *m*. Watch the slant of downstrokes. Make the spaces of equal width. Do not use any retrace.

*mmmm n n n n n n n*

Grade IV. *mmmm n n n n n n n*

Grade V. *mmmm n n n n n n n*

*M m m m m m m*

Grade IV. *M m m m m m m*

Grade V. *M m m m m m m*

*me inn no mine*

Grade IV. *me inn no mine*

Grade V. *me inn no mine*

The *I* commences a little below the baseline and finishes with a dot. Round it at the top. Count 1, 2, dot.

*IIII I I I I I I I*

Grade IV. *IIII I I I I I I I*

Grade V. *IIII I I I I I I I*

Study and practice are the last two steps to Good Writing. Study the forms in this book and practise writing them. 27

Study the large forms to get a clear mental picture of each letter before you try to write it. Practise on extra paper.

*In It Iona Ina*

Grade IV.

*In It Iona Ina*

Grade V.

*In It Iona Ina*

The downward stroke of the small *i* is on the main slant. Finish as shown. Count 1, 2, 3, dot.

*i i i i i i i i i i*

Grade IV.

*i i i i i i i i i i*

Grade V.

*i i i i i i i i i i*

*i i i i i i i i i i*

Grade IV.

*i i i i i i i i i i*

Grade V.

*i i i i i i i i i i*

*I use a free movement.*

Grade IV.

*I use a free movement.*

Grade V.

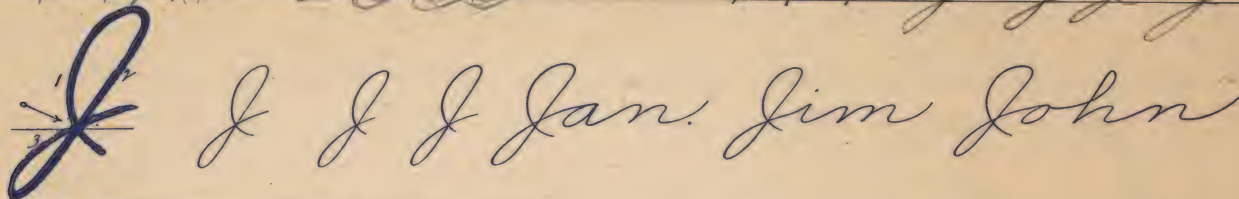
*I use a free movement.*

Notice the curves in the *J*. See what a straight back it has. Round it at the top and bottom. Count 1, 2, 3.



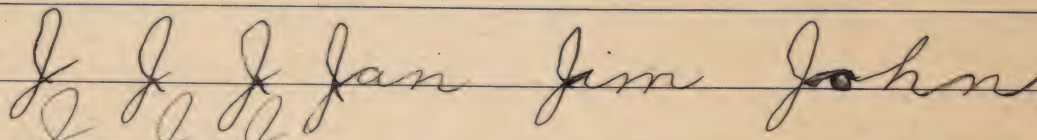
Grade IV.

Grade V.

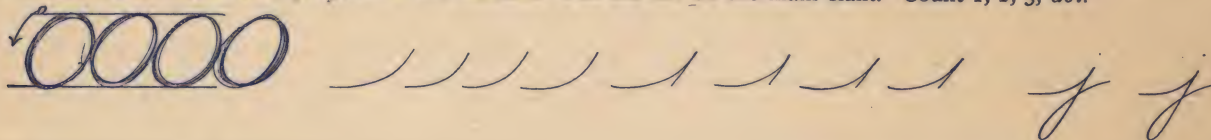


Grade IV.

Grade V.

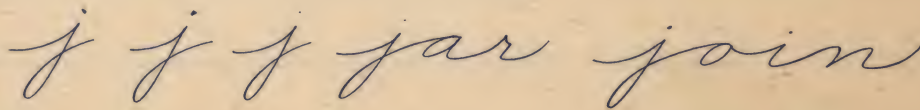
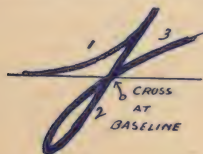


The small *j* extends one-half space below the baseline. Put the dot on the main slant. Count 1, 2, 3, dot.



Grade IV.

Grade V.



Grade IV.

Grade V.

Have you developed a light touch? See how much you can write with one dip of ink. Sit erect. Write with rhythm.

"Look before you leap." Study the size, slant, and spacing in the sentence before you practise writing it.

Jack jumped up quickly.

Grade IV.

Grade V.

The S and G are very much alike. Practise the drills shown. Count 1, 2, dot for the S, and 1, 2, 3, dot for the G.

 S S S S S S Summer

Grade IV.

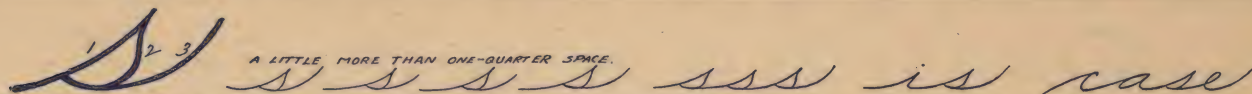
Grade V.

 G G G G G G G Genoa

Grade IV.

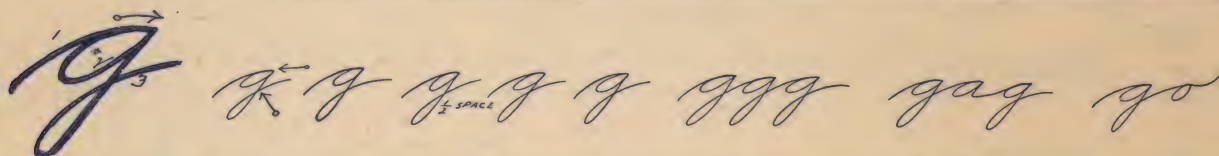
Grade V.

Count 1, 2, 3, for the small s. It is the same height as the r. Do not make a loop. Count 1, 2, 3, for the g.



Grade IV.

Grade V.



Grade IV.

Grade V.

*S and G s and g S and G*

Grade IV.

Grade V.

*D L L L D D D D D Dec. Do*

Grade V.

L L L L L L Lena Laura

Grade V.

did did did did did did did did dad do

Grade V.

*L l l l l l l little bull*

Grade IV.

Grade V.

Do your best writing in ALL your written work—not only in the Writing lesson. Aim for evenness of size, slant, and spacing.

*Learn to write sentences well.*

Grade IV.

Grade V.

The *U* is another loop-start letter. Study the large form of *U*. Practise a few lines of each word shown.

*U* *U* *U* *U* *U* *U* *U*

Grade IV.

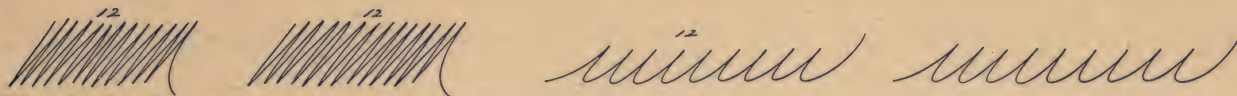
Grade V.

*Use Umpire Uncle U*

Grade IV.

Grade V.

The small *u* contains three underswing and two main-slant strokes. Make the downward strokes parallel. Finish high.



Grade IV.

Grade V.



Grade IV.

Grade V.

*Use muscular movement always.*

Grade IV.

Grade V.

The first stroke of the *V* is the same as that of the *U*. Study closely the large form, the arrows, and the curves.



Grade IV.

Grade V.

Learn to write your name and address rapidly, smoothly, and legibly. Study the capital letters on page 5. Do your best.

Victoria Vancouver

Grade IV.

Grade V.

Notice the retrace in the *v*. It finishes the same as *b* and *w*. Keep the bottom round. Pause briefly at the arrow.

ooooooooooooo mmm mmm

Grade IV.

Grade V.

*v* <sup>1</sup> <sup>2</sup> <sup>3</sup> NOTE  
RETRACE v v v v v v v v v v

Grade IV.

Grade V.

Vivian vim vine v

Grade IV.

Grade V.

Keep your right elbow slightly off the desk and let your arm rest on the muscle of the forearm. Curve your fingers.

The first stroke of the *W* is the same as the first stroke of the *H*. The remainder of the letter is like a final *t*.



Grade IV.

Grade V.



Grade IV.

Grade V.

Practise these exercises before trying the small *w*. Notice the final retrace and finishing stroke of *w*. Count 4.



Grade IV.

Grade V.



Grade IV.

Grade V.

36 Good writers are not made by sighing "O how beautiful!" and sitting in the shade. Write on the baseline.

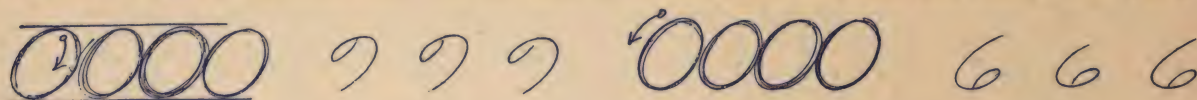
Sit in a good position while you write. This is good for your health, and good for your writing. See page 3.

*Watch your position!*

Grade IV.

Grade V.

The X is a loop-start and a loop-finish letter. The two parts of the letter should just touch each other. Count 1, 2-3, 4.



Grade IV.

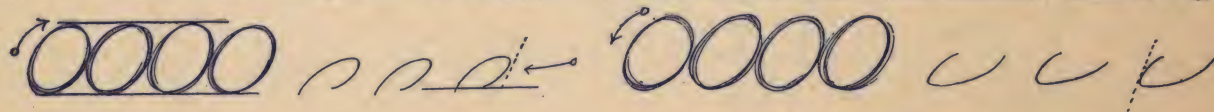
Grade V.



Grade IV.

Grade V.

Notice the overturn and underswing in small x on page 38. Practise these exercises. Write smoothly. Count 1, 2-3, 4.



Grade IV.

Grade V.

Always write on the baseline.

o o o o o six o

Grade V.

2 0000 y y y y y

Grade V.

Yours Yale Yes York

Grade V.

Grade V.

Study connecting curves in words. See the simple curve from y to o in *you*, and the double curves in *eye*, *say*, and *truly*.

*you eye say truly*

Grade IV.

Grade V.

*You should write freely.*

Grade IV.

Grade V.

The Q and Z commence the same but finish differently. They are the same height—three-quarters of a space.

*Q Z Z Z Z Z Z Z Quadra*

Grade IV.

Grade V.

See the *a* in the *q*, and the first stroke of *x* in the *z*. The *q* finishes like *f*, and the *z* like *j*. Study the forms shown.

*Q a q q q q q quiet*

Grade IV.

Grade V.

Try to make your writing a little better each day. Help your class win the High Honour Diploma. Do your best. 39

The Z extends three-quarters of a space above, and one-half a space below the baseline. It commences like Q.

Q Z Z Z Z Z Z Z Z Zulu

Grade IV.

Grade V.

Q as Z Z Z Z zinc zone

Grade IV.

Grade V.

Zuesnel Zoo Quebec

Grade IV.

Grade V.

m n x u v y z z

Grade IV.

Grade V.

Mr. H. B. MacLean,      Address, Date.  
Vancouver, B.C.

Dear Sir:

I have completed my course in  
Compendium No. 4 of the MacLean  
Method of Writing.

I hope that the standard of  
my work is sufficiently high to  
warrant your granting me a  
Writing Certificate.

Yours sincerely,

## GRADE IV.

Study the letter on page 41. Write it a few times on practice paper, then write it as well as you can on this paper. Write lightly and freely.

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or printed text on the page.

## GRADE V.

Study the letter on page 41. Write it a few times on practice paper, then write it as well as you can on this paper.  
Write lightly and freely. Compare your writing on this page with your writing on page 42.

## SATISFACTORY STANDARD FOR GRADE IV.

This is good writing for a pupil in Grade IV. Write these sentences on extra paper, then write them on this page. Compare your writing with this standard. Is it as good? If so, you are doing splendidly. If not, you must study and practise more, and try again.

Compendium No 4 of the MacLean  
Method of Writing

I hope that the standard of my  
work is sufficiently high to  
warrant your granting me a  
Writing Certificate.

yours sincerely,

## SATISFACTORY STANDARD FOR GRADE V.—JUNIOR CERTIFICATE STANDARD

This is good writing for a pupil in Grade V. Write these sentences on extra paper, then write them on this page. Compare your writing with this standard. Is it as good? If so, you can qualify for a MacLean Method Junior Certificate.

MacLean Method of Muscular  
Movement Writing

I hope that the standard of  
my work is sufficiently high to  
warrant your granting me a  
Writing Certificate

Yours sincerely

### AUTOGRAPHS OF MY TEACHER AND THE MEMBERS OF MY CLASS

## GRADE IV.

Date \_\_\_\_\_

[illegible]

**AUTOGRAPHS OF MY TEACHER AND THE MEMBERS OF MY CLASS**

**GRADE V.**

Date.....

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## *A Letter from the Author*

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Dear Pupil:

You have spent two more years practising penmanship. Your writing should be very good now.

Do you always write with freedom? Do you hold your penholder lightly and allow the hand to glide on the finger nails? Have you learned to sit erect in a healthful, comfortable position while you write?

Give samples of your writing to your teacher, who will send them to the Author. If your writing is up to the required standard you may qualify for a MacLean Method Junior Certificate.

Help your class win a High Honour Diploma. Your teacher will explain how to do this.

I wish you every success in your writing.

Yours sincerely,

*H. B. MacLean*

